



## GOkickball Registration Process



**GKB Tip!** Register early to make sure you get into your preferred league (day, time & location). Many leagues hit capacity prior to the registration close date, thus registration for those leagues will close early.

### How to Register for GOkickball –

The emphasis for the GOkickball registration process is to keep it as simplistic as possible. The main decision for a new player registering is to determine if you want to be a “**Captain**” and start a new team, an “**Invitee**” and join a team using a team invite code from a Captain, or a “**Free Agent**” (by yourself) and we place you on a team.

After that, registration is just a few steps away from being complete. For each respective registration option, the following provides more information to register:

#### A) Registering as a CAPTAIN:

- 1- From the [GOkickball.com](http://GOkickball.com) home page, access your city’s web page.
- 2- Review the leagues available for registration under the UPCOMING SEASON area and determine the league you would like to play.
- 3- Click the “REGISTER NOW” button under the Registration section.  
(NOTE: The Register Now button only displays when registration is open).
- 4- The website registration process takes you through each step to gather your personal information, provide selection to select your preferred league, provide an option to register as a Captain, create a team along with a team motto and team invite code, and the payment process.
- 5- Once you complete registration, you should email your ‘team invite code’ you created to your friends who you would like to register and play on your team.
- 6- After registration, you can login to the Members Area from your city’s [GOkickball](http://GOkickball.com) page to access your profile and team information, and you will receive a Welcome Email from [GOkickball](http://GOkickball.com) a week before the season starts.
- 7- As the Captain, you will be notified via email when a new person registers for your team. Additionally, Captains have access to all team members’ email addresses and can email the team throughout the season.  
(NOTE: If a person you do not know registers for your team and you do not want them on your team, you should fill out and submit the “Contact [GOkickball](http://GOkickball.com)” form to have them removed)
- 8- Once registration is closed, [GOkickball](http://GOkickball.com) will finalize teams and create game schedules.  
(NOTE: Any team with less than 15 players at the end of registration will have smaller teams or free agents added to their team)
- 9- Captains should arrive 30 minutes early before your first game to receive your team’s t-shirts.



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### **B) Registering as an INVITEE:**

1. From the **GOkickball** home page, access your city's web page.
2. Review the leagues available for registration under the UPCOMING SEASON area and determine the league you would like to play.
3. Click the "REGISTER NOW" button under the Registration section.  
(NOTE: The Register Now button only displays when registration is open).
4. The website registration process takes you through each step to gather your personal information, provide an option to register using a team invite code, provide selection to select your preferred league, provide a box to enter your team invite code and automatically add you to the respective team, and the payment process.
5. Once you complete registration, you are done. At that time you can login to the Members Area from your city's **GOkickball** page to access your profile and team information. You will receive a Welcome Email from **GOkickball** a week or so before the season starts and your Captain will receive your team t-shirts before your first game.

### **C) Registering as a FREE AGENT:**

1. From the **GOkickball** home page, access your city's web page.
2. Review the leagues available for registration under the UPCOMING SEASON area and determine the league you would like to play.
3. Click the "REGISTER NOW" button under the Registration section.  
(NOTE: The Register Now button only displays when registration is open).
4. The website registration process takes you through each step to gather your personal information, provide selection to select your preferred league, provide an option to register as a free agent, and the payment process.
5. Once you complete registration, you are done. At that time you can login to the Members Area from your city's **GOkickball** page to access your profile and team information. You will receive a Welcome Email from **GOkickball** a week or so before the season starts and your Captain will receive your team t-shirts before the first game.

If you have any further questions regarding registration, please complete the "Contact **GOkickball**" form that can be accessed at the bottom of each **GOkickball.com** website page.

See you on the fields!

The GOkickball Team