



Referee & Field Supervisor Job Descriptions

Referee Job Description

Skills/Qualifications:

- You **MUST** have a strong personal knowledge of baseball, softball, and/or adult kickball.
- Outgoing personality with excellent customer service skills is a must.
- Must be able to make quick decisions under pressure.
- Previous referee experience is a plus.
- Be certified on GO Kickball's Referee Training Certification Program – training is provided.

Duties:

- Read and have a good understanding of the official rules of GO Kickball.
- Communicate availability to your field supervisor and be able to commit to certain times each week per the game schedule.
- Arrive 10 minutes before first scheduled game -- call the field supervisor if you're running late.
- Ensure that the field is properly setup and all required equipment is on-hand and in good condition. Report any equipment issues to the Field Supervisor.
- Introduce yourself to team captains and initiate Rock-Paper-Scissors (RPS) to determine the home and away teams. The home team is in the field first and has last at-bat.
- Ensure that each team has a copy of the other team's lineup.
- Ensure that each team has enough players (8 minimum) and enough girls (4 minimum) at the beginning of each game.
- Announce the start time of the game by the scheduled start-time – games should last 7 innings or 1 hour in length, whichever comes first.
- Referee the game:
 - Make *vocal* calls of all balls/strikes, foul/fair, and out/safe calls.
 - Keep track of the innings, outs, and score.
 - **Understand and apply the official rules of GO Kickball on the www.GOkickball.com website.**
- If 7 innings cannot be completed in the 1 hour, announce this to the teams and let them know how many innings will be played. Complete innings must be played to be fair to both teams.
- Record the final score and circle the winning team on the score sheet. Give score sheets to Field Supervisor once all of your scheduled games are completed.
- Check the field area for trash after games and remind teams to remove their trash as needed.
- If refereeing the last game of the day on a respective field, pick-up the field equipment (bases, cones, balls, etc) and pass the equipment bag and clipboard to the Field Supervisor. Report any lost balls, faulty equipment, etc to the Field Supervisor.

Pay:

Referees are paid on per game basis and amount is determined by each respective market. The # of officiated games is cumulative for the entire season and paid out in one paycheck approximately 1-2 weeks after each season is complete.



Field Supervisor Job Description:

Skills/Qualifications:

- You **MUST** have strong personal knowledge of baseball, softball, or adult kickball.
- Outgoing personality with excellent customer service skills is a must.
- Must be able to make quick decision under pressure.
- Be organized and demonstrate leadership qualities.
- Distinguished GO Kickball referee experience.
- Be certified on GO Kickball's FS/Referee Training Certification Program.

Duties:

- Bring equipment to the field, including pump and needles, game schedule, referee schedule, and score sheets. Ensure that each clipboard includes score sheets, a pen, and a copy of the rules.
- Arrive 1 hour before the first game's start time to setup fields. Inflate balls as needed and check equipment, then setup fields.
- Ensure that all Referees arrive before their scheduled game and call late referees. Your phone number will be provided to Referees so they can call if they will be late.
- Settle any disagreements about rules, games, teams, and league.
- Fill in for ref no-shows.
- Act as the point-of-contact person for referees.
- Once games are completed...
 - Collect equipment bags and clipboards from referees.
 - Collect score sheets and email scores to the League Manager within 24 hours. Report any problems with equipment, referees, teams, etc in the email. Also include any variance between scheduled and actual referees.
 - Call the League Manager with any high priority issues.
 - If any equipment is missing (balls etc.) or damaged, include that information in the email.
 - Bring trash bags to the fields to clean up any debris
 - Monitor park/field concerns including parking, cleats, dogs, and alcohol.

Pay:

Field Supervisors and Referees are paid on per game basis and amount is determined by each respective market. The # of officiated games is cumulative for the entire season and paid out in one paycheck approximately 1-2 weeks after each season is complete. Field Supervisors receive an additional 2 hours of pay (equivalent to 2 games) to arrive 1 hour early for setup/prep and stay 1 hour later for cleanup and reporting scores.